

Teacher Training Centre
CLIC International House
Méndez Núñez 7
41001 Sevilla
Spain
Tel: +34 95 450 03 16
Fax: +34 95 450 08 36
e-mail: training@clic.es

Name Date of Application

APPLICATION FORM FOR CELTA COURSE

Please complete this form and e-mail it to training@clic.es or send it by fax.

I wish to apply for the **International House Seville CELTA Course**

APPLICATION
Date of application:
Course Date:
PERSONAL INFORMATION
Name:
Date & Place of Birth:
Nationality:
Mother tongue:
Address:
Telephone:
Fax:
E-mail:
Present occupation:
Work Phone:

General Health:

GENERAL EDUCATION

Secondary:

Higher:

Languages:

TRAINING / WORK EXPERIENCE

Formal teacher training:

Experience - teaching EFL:

Teaching other subjects:

Work experience:

Other professional training:

GENERAL INFORMATION

Any other information you think worth mentioning?

How did you hear about this course at CLIC IH?

Why do you want to follow this course?

Why do you think you would be suited to teaching English?

Do you want to book accommodation through our centre for the duration of your course?



Centro de Lenguas e Intercambio Cultural



CELTA COURSE CLIC IH SEVILLA

1. GENERAL CONDITIONS

- A) We will only reserve a place on the course for you when we receive proof of payment of at least the deposit (450 Euros).***
- B) The balance of the course fees and accommodation (if applicable) is due 4 weeks prior to the starting date.***
- C) Approximately 7 days before the course starts and once full payment has been received CLIC IH will send you the accommodation address.***
- D) Students who enrol fewer than 4 weeks prior to the course starting date are required to pay all the fees upon acceptance on the course.***

2. ENROLMENT CANCELLATIONS

- A) The deposit of 450 euros is non- refundable but can be transferred to another course provided that a minimum of 4 weeks' notice is given.***
- B) The course and accommodation fees WILL NOT BE REFUNDED if any cancellation is made less than 4 weeks before the course.***
- C) Students who start but do not finish their programme will not be reimbursed any course fees.***

I have read, understood and agree to the above terms and conditions.

Signature of applicant

Date

3. The following forms of payment are possible:

1. **by VISA or Master Card**

Procedure:

Fill our payment form in

<http://www.tefl.es/component/ckforms/?view=ckforms&id=6>

We will confirm by e-mail as soon as we've done the payment.

Note: the card has to be yours, as you will have to sign the receipt when you get here. We will then give you a copy of payment. There is a 3% bank commission on the accommodation fee for payments by credit card.

2. **by bank transfer to the CLIC International House bank account:**

Procedure:

State your name, course type (CELTA) and course dates on the form of payment. Send us a copy of the form of payment by fax to 0034 954 50 08 36 as soon as you have arranged payment. On receipt of this proof of payment We will reserve a place for you on the course, and we will confirm by e-mail.

Bank LA CAIXA, c/ Imagen 10, 41002 Sevilla.

Account No. 2100-2143-66-0200227552

Swift code: CAIXES BB

IBAN code: ES83 + Account No.

All charges incurred are to be paid by the applicant. If charges are not paid at the time of transfer, an additional charge will be made on arrival.

Just clic.es



A MEMBER OF THE
INTERNATIONAL
HOUSE WORLD
ORGANISATION

